

Dear Applicant

Thank you for your enquiry about studying for the Short Course in Pastoral Ministry offered by the Seminary. Attached you will find the necessary information and forms to be duly completed. Please make sure that the information is complete and that all requirements are met in order to speed up the processing of your application.

The following documents and requirements form part of your application:

**1. Application Form**

This must be completed by you. If you need more space to write, use an extra sheet and attach it to the form.

**2. Spouse's Form**

If you are married then, this form must be completed by your wife/husband and sent separately to the Seminary by her/him.

**3. Four Referees' Reports**

One must be completed by your pastor/minister and the other three by referees listed on your application form. These forms must be sent directly to the Seminary by the referees themselves.

**4. Fees**

Registration costs and the cost of the books will be required before any books will be issued. An updated price list is included in the packet.

**5. A copy of your ID**

A certified copy is needed of your Identity Document, Temporary ID or Passport if you are not a South African citizen.

**6. A copy of your report**

A certified copy of the last report received of the high school that you attended is required.

**7. A Letter of recommendation from your church**

This letter can be written by the church secretary or anyone in leadership.

Note: If you do not qualify for B.U. ministerial recognition (e.g. you are not a Baptist) or do not intend to apply for B.U. ministerial recognition or if you are applying for the Short Course in Christian Work then you only need complete the Application form and two referees forms one of which must be filled in by the pastor of your church.

We pray that you may experience God's guidance as you consider your future.

Yours sincerely,  
Vernon Williams  
Director: Online Learning

**DIRECT DEPOSIT (FASTEST WAY TO PAY YOUR SEMINARY FEES)**

You can pay for your registration fees and books by simply depositing the money directly into the Seminary Account at any Standard Bank.

Details listed below:

Name of Bank - STANDARD BANK

Name of Branch - TYGER MANOR

Branch Code – 050410

Name of our Account - CAPE TOWN BAPTIST SEMINARY

Our Account Number – 071914463

NOTE: If you pay through direct deposit you must fax or post a copy of your deposit slip in order to be credited with the payment. Please include your name on the deposit slip. Please send it for Attention: Director of External Studies. BOOKS WILL BE SENT ONCE THE DEPOSIT SLIP IS RECEIVED.

Seminary Fax number - (021) 633-2626

Seminary Phone number - (021) 637 9020/1

Seminary Address - CAPE TOWN BAPTIST SEMINARY, P.O. BOX 38473, GATESVILLE 7766

For international students remember the telephone prefix is +27.